

Employee responsibility in safety

Introduction:

Employers and supervisors expect employees to be responsible. This starts with getting to work on time, working safely through the day and bringing concerns to their supervisor

An effective Accident Prevention Program includes defined responsibilities for management, supervisors, and employees.

- **Management** is responsible for the safety and health of all employees as well as providing a safe workplace.
- **Supervisors** are responsible for providing a safe workplace as well as managing the production issues.
- **Employees** have responsibilities in safety too.

Employee responsibilities include:

- **Listen and learn** from any training. Be an active participant in learning a job skill or safety issue.
- **Ask for assistance** if training or instructions are not clear or you don't feel comfortable performing the task.
- **Follow all safety rules**, including safe procedures and use of personal protective equipment.

- **Report unsafe acts and near misses** immediately. Especially if the unsafe act is ongoing. This will help keep the workplace safe for everyone.
- **Report all injuries** to a supervisor immediately.
- **Address problems** with the supervisor. Always try to give solutions to a problem. (You may understand more than the supervisor about the problem and how to fix it.)
- **Re-address un-resolved issues** with your supervisor. The supervisor may have forgotten about those issues you brought up previously.
- **Be active in the safety of the workplace.** Participate in safety committee meetings, safety meetings, and when trained in a safety issue.

In conclusion:

These are just a few areas where employees have responsibility. There are many others. Look for other areas to assist in safety and production. Bring these ideas to a supervisor's attention. This input is appreciated.

The name of the game is clear and open communication between management, supervisors and employees